

Order Schedule 13 (Implementation Plan and Testing)

Part A – Implementation Plan

1. Agreeing the Implementation Plan

- 1.1 The Supplier's tendered draft Implementation Plan is at Annex 1 to this Part A of Order Schedule 13. The Supplier will provide an updated, fully developed draft for Approval within [X] days of the Order Contract Start Date.
- 1.2 The updated draft must contain enough detail for effective management of Order Contract implementation.
- 1.3 The Buyer shall not unreasonably withhold Approval of the updated draft provided that the Supplier shall incorporate the Buyer's reasonable requirements in it.

2. Following the Implementation Plan

- 2.1 The Supplier shall perform its obligations in respect of Delivery and, where relevant, Testing of the Deliverables in accordance with the Approved Implementation Plan.
- 2.2 Changes to any Milestones, Milestone Dates, Milestone Payments or Delay Payments shall only be made via the Variation Procedure.
- 2.3 Where the Supplier is responsible for the failure to achieve a Milestone by the date specified in the Approved Implementation Plan this shall constitute a material Default.

3. Delays

- 3.1 If the Supplier becomes aware that there is, or is likely to be, a Delay it shall;
 - Notify the Buyer in writing within 2 Working Days of becoming aware, explaining the likely impact of the Delay
 - Use all reasonable endeavours to mitigate the effects of the Delay, including complying with the Buyer's reasonable instructions

4. Delay Payments

Order Schedule 13: (Implementation Plan and Testing)

Order Ref:

Crown Copyright 2019

4.1 If Delay Payments have been included in the Implementation Plan and a Milestone has not been achieved by the relevant Milestone Date, the Supplier shall pay to the Buyer the Delay Payments set out in the Order Contract and the following provisions shall apply:

- Delay Payments shall be the Buyer's exclusive financial remedy for the Supplier's failure to achieve a Milestone by its Milestone Date except where:

(a) the Buyer is otherwise entitled to or does terminate this Contract pursuant to Clause 10.4 (When CCS or the Buyer can end this contract); or

(b) the delay exceeds the number of days (the "Delay Period Limit") specified in the Order Contract commencing on the relevant Milestone Date;

- the Delay Payments will accrue on a daily basis from the relevant Milestone Date until the date when the Milestone is achieved;

- no payment or other act or omission of the Buyer shall affect the Buyer's right to recover the Delay Payments, or be deemed to be a waiver of the right of the Buyer to recover any such damages;

4.2 [Insert details of Delay Payment rate and Delay Period Limit]

Order Schedule 13: (Implementation Plan and Testing)

Order Ref:

Crown Copyright 2019

Annex 1 Draft Implementation Plan**[Guidance Note: a suggested format is provided below]**

The Implementation Plan is set out below and the Milestones to be achieved are identified below:

Milest one	Delive rable Items	Duration	Miles tone Date	Buyer Responsibil ities	Milestone Payments	Delay Payments
[]	[]	[]	[]	[]	[]	[]
<p>The Milestones will be achieved in accordance with this Order Schedule 13: (Implementation Plan and Testing)</p> <p>For the purposes of Paragraph 4.1b the Delay Period Limit shall be [insert number of days].</p>						

Order Schedule 13: (Implementation Plan and Testing)

Order Ref:

Crown Copyright 2019

Part B – Testing

In this Part B to Order Schedule 13, the following words shall have the following meanings and they shall supplement Joint Schedule 1 (Definitions):

“Test Period”	the period specified in Part A to Order Schedule 13 during which Testing shall be carried out.
"Test Plan"	a plan for the Testing of the Deliverables to demonstrate compliance with Contract requirements;
“Test Report”	a test report produced by the Supplier in accordance with Paragraph 3.3 of this Part B to Order Schedule 13;
“Test Success Criteria”	the criteria specified in the Test Plan agreed pursuant to Part B of Order Schedule 13 that the relevant Deliverables must satisfy for the relevant Test to be recorded as successful.

- 1.1 All Tests will be carried out in accordance with the Test Plan.
- 1.2 The Supplier shall submit each Deliverable for the relevant Testing no later than the date specified in the Contract for the Test Period to begin.
- 2.1 The Supplier shall submit a draft Test Plan for Approval no later than [X] days after the Start Date.
- 2.2 The Test Plan will include:
 - An overview of how Testing will be carried out
 - Specific details of each Test to be carried out to demonstrate that the Buyer's requirements are satisfied
 - The Test Success Criteria for all Tests
 - A timetable for Testing over the Test Period, this to be compliant with any Implementation Plan
 - The process for recording the conduct and results of Testing
 - The responsibilities of the Parties
 - A categorisation scheme for test issues eg critical/serious/minor
- 2.3 The Buyer shall not unreasonably withhold Approval of the Test Plan provided that the Supplier shall implement the Buyer's reasonable requirements in the plan.
- 3.1 Unless specified in the Test Plan the Supplier shall be responsible for carrying out the Testing detailed in the plan.

Order Schedule 13: (Implementation Plan and Testing)

Order Ref:

Crown Copyright 2019

- 3.2 The Buyer may require that a Buyer representative witnesses the conduct of the Tests.
- 3.3 No later than [X] days after the completion of the scheduled Test Period the Supplier shall provide the Buyer with a Test Report setting out:
- An overview of Testing carried out
 - Details of each Test carried out together with the result, indicating if the success criteria were satisfied
 - Details of any scheduled Tests that were not carried out
 - A list of all outstanding Test issues
- 4.1 Where by the end of the scheduled Test Period the Testing process has demonstrated to the Buyer's satisfaction that the Test Success Criteria have been met then the Buyer shall notify the Supplier in writing that the Testing process has been satisfactorily completed.
- 4.2 Where as a result of a Supplier default the Testing process has not by the end of the scheduled Test Period demonstrated to the Buyer's satisfaction that the Test Success Criteria have been met then the Buyer may:
- Direct the Supplier to repeat any unsuccessful Test or undertake any scheduled Test not thus far undertaken to give the Supplier an opportunity to demonstrate that the outstanding issues detailed in the Test Report have been resolved; or
 - Notify the Supplier that testing has been satisfactorily completed subject to rectification of outstanding issues within a period specified by the Buyer. Failure to rectify the relevant issues within the period specified shall be a material Default; or
 - to reject the relevant Deliverables and to invoke Clause 3.2.12; or
 - to reject the relevant Deliverables treating this as a material default and invoking the Buyer's termination right under Clause 10.4.1

Order Schedule 13: (Implementation Plan and Testing)

Order Ref:

Crown Copyright 2019